



Mines & Minerals Act 2009

REQUEST TO TRANSFER OWNERSHIP OF AN EXPLORATION LICENCE

1. Exploration licence number			
2. Name of licence area		3. Licence area size	
4. Date of issue of licence		5. Current date of expiry	
6. Has licence been held by holder for at least 2 years? (if less, cannot be transferred)			
7. Was the exploration licence granted on a priority basis in respect to an expired mineral right? (Y/N) If yes, then state EPL or EXPL number and how long it had been held for in total			
A. To be completed by current licence holder (the transferor)			
8. Name and position of person making renewal application			
9. Name of transferor			
10. Registered address of company in Sierra Leone			
Address		Phone	Email
11. Registered agent for serving notices			
Name	Address	Phone	Email
12. Other mineral rights currently held in Sierra Leone. (may be attached) If none, state 'none'			
13. List of annual reports submitted previously in respect to earlier years of licence (report titles and dates submitted) (attach)			
14. Is this request for transfer coincident with a licence anniversary? (Y/N) If yes, then it must be accompanied by Form C3 plus all attachments (annual report, forward work programme, expenditure commitment etc)			
15. NRA receipt No.		16. Signature	
17. Date			

B. To be completed by proposed new licence holder (the transferee)

18. Name and position of person making renewal application

19. Name of transferor

20. Registered name of company, place & date of incorporation

☐ 21. Copy of certificate of incorporation, plus certified copy of its memorandum and articles of association (attach)

22. Names & nationalities of Directors and officers (attach)

23. Shareholders with 5 percent or more of issued share capital (may be attached)

24. Names of related (e.g. parent) companies (through shareholders, ownership, related parties)

25. Registered address of company in Sierra Leone

Address

Phone

Email

26. Name and contact details of registered agent for serving notices

Name

Address

Phone

Email

Please attach the following documents: Check the box to the left once documents are complete☐ 27. Company profile including number of employees (technical, administration and others), and capitalisation☐ 28. Evidence of technical & financial resources available to applicant☐ 29. Certified copy of audited accounts for the year immediately preceding

30. History of company including: (a) in respect to Sierra Leone: previous applications for mineral rights, and mineral rights previously held with dates; and (b) in respect to other countries: list of all exploration and mining rights held with dates (attach)

31. Other mineral rights held in Sierra Leone (number, date issued, area size) by the applicant or by any person controlling, controlled by or under joint or common control with the applicant (may be attached)

32. Name and qualifications of person to be responsible for supervising the work programme if licence granted

33. If application for transfer is not coincident with a licence anniversary, do you accept the current approved work programme and expenditure commitment (whether or not partially completed by transferor) and any prior liabilities or obligations of the transferor? Or go to 34

34. If application for transfer is coincident with a licence anniversary, attach proposed work programme for next year building on the results reported in last year's annual report (including equipment expected to be used and personnel) together with indicative work programme for subsequent years (attach - refer to Guidelines E1)

35. If application for transfer is coincident with a licence anniversary, state proposed expenditure commitment for next year commensurate with proposed work programme (refer to Table A4)

36. Details of any significant adverse effects that the programme is likely to have on the environment or on any monument or relic, together with an estimated cost of combating such adverse effects.
If none, state 'none' or give details

37. Statement of proposals with regard to employment of Sierra Leone citizens (attach)

38. Any other relevant information (may be attached)

39. Signature

40. Date

For Official Use by Mining Cadastre Office

Name of receiving officer		Signature	
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Evidence of Payment. Y/N		Amount of Payment	
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Documentation checked by		Date		Exact Time	
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Name of registering officer		Signature	
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Official registration number	
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Date GIS check carried out		Time GIS check carried out	
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Is Area Applied for valid? Y/N		*If not , briefly state reason	
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Date Appliant informed area is not valid	
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Name/signature of checking officer		Signature	
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Please complete all boxes (or enter `none, N/A etc) and provide all attachments as necessary. Attachments should be numbered to correspond to this form. This application will be deemed incomplete and consequently invalid if any required information is not provided.

Sixteen copies of this application and of all attachments must be supplied.

The complete application should be submitted to the Mining Cadastre Office and a receipt obtained.

Before submitting, the applicant must pay the application fee prescribed in Form A1 of the First Schedule to the National Revenue Authority, and the receipt (or a copy) must accompany this application. This fee is non-refundable should the application be invalid for any reason or if, after consideration by the Minerals Advisory Board and the Minister, it is refused.

A print out of the relevant part of the cadastral survey map showing the numbered block system can be obtained from the GIS section of the Mining Cadastre Office. The map will indicate areas: (i) designated as small-scale or artisanal mining areas; (ii) designated as exploration or mining areas (closed to mineral rights applications except by public tender); (iii) currently under licence; and (iv) subject to as-yet-undecided mineral rights applications. It is the applicant's responsibility to check that the ground applied for is still open on the day the application is submitted.