

LICENCE APPLICATION PROCESS

APPLICA- TION

Client lodges new application with Mining and Cadastre Office (MCO), with all relevant attachments

MCO registers application in the Mining Cadastre system.

Application number created

Payment of application fee to bank

NMA issues receipt after inspecting bank payment slip

MCO issues application confirmation.

VALI- DATION

MCO validates application (check availability) using GPS coordinates submitted by applicant

Application Area can be:

- Available
- Adjusted
- Not Available

Validate result registered in Cadastre system

APPROVAL

MCO forwards Application and Validation result to approving body; Minerals Advisory Board (MAB)

Approving body takes decision and informs MCO

Decision incorporated into Cadastre System

MCO informs Applicant about the decision

PAYMENT

MCO issues Order to Pay Licence Fee to Applicant

Applicant pays fees to bank

NRA issues receipt stating the Application Number to Applicant

Payment registered in Cadastre System

MCO Produces Licence

Minister Signs, Seals and issues licence to Applicant

Applicant registers Licence document with Registrar General's Office

LICENCE MANAGEMENT

Payments and Reporting

Renewals
Partial Surrender
Relinquishment

Transfers

Suspensions
Under review
Termination

CONTACT US

The NMA is here to serve you. You are assured of prompt and efficient service delivered in a professional manner.

You can contact us at our Headquarters, 13 Wilkinson Road in Freetown or visit our website—www.nma.gov.sl. We have a customer service section located at the first floor of the NMA building that provides information and services relating to geo-data; mineral licences; precious minerals trading, including valuation; etc.

You are always welcome.



INFORMATION FOR MINERAL RIGHT ACQUISITION

SMALL-SCALE AND LARGE-SCALE MINING LICENCES

Ensuring Maximum Benefits for Sierra Leoneans from our Mineral Resources

SMALL-SCALE MINING LICENCE

Maximum Area: 100 hectares (1 square kilometer)

Duration: 3years, renewable for another 3years period

Operation: mechanised operations **NOT** exceeding twenty metres in depth or involving the sinking of shafts, driving of adits, or other various underground openings

Approving Body:

Application certified by the Minerals Advisory Board (MAB) and approved by Minister.

Application Requirements:

1. Completed application form (**forms B1, B3, B15, B18**).
2. Copy of certificate of incorporation, certificate of Business Registration and certified copy of memorandum and articles of association (as attachments)
3. If an exploration licence exists of which applicant is not the licence holder, please provide full details of the financial and technical resources available.
4. Copies of qualifications of proposed Mine Manager
5. Map of proposed Small Scale Mining area (map should be drawn such that it indicates relevant geological features)
6. Description of the area applied for and total area size (maximum 100 ha)
7. Evidence of technical & financial resources available to applicant
8. Technical report, summarizing the geology and mineralization sufficient to demonstrate that an economic mineral deposit exists
9. Evidence that consent has been obtained from the Chiefdom Mining Allocation Committee
10. Proposed programme of mining operations must be provided which addresses each of the following:
 - I. a technical report on the mining and treatment methods to be employed
 - II. an environmental impact assessment
 - III. an environmental management programme
 - IV. proposed marketing arrangements for the sale of minerals mined
 - V. goods and services to be obtained from within Sierra Leone
 - VI. proposals with respect to employment of Sierra Leone citizens
 - VII. details of insurance including life and health cover for employees
 - VIII. proposals for any anticipated infrastructure requirements
 - IX. a financial plan for the proposed mine detailing capital investment, operating costs
11. Environmental Impact Assessment (**EIA**) licence from the Environment Protection Agency Sierra Leone (EPA-SL).
12. A Community Development Agreement (**CDA**)
13. Tax clearance certificate
14. Tax Identification Number (TIN) Certificate
15. Any other additional information
16. A non-refundable application fee as prescribed.

LARGE-SCALE MINING LICENCE

Maximum Area: 125 square kilometers

Duration: Granted for an initial period of 25years and renewable for 15years period

Operation: Any safe & approved mining method

Approving Body:

Application certified by the Minerals Advisory Board and approved by Minister.

Application Requirements:

1. Completed Application Form (**forms B1, B3, B15, B18**).
2. Copy of certificate of incorporation, certificate of Business Registration and certified copy of memorandum and articles of association (as attachments)
3. Company profile including number of employees (technical, administration and others), and capitalization
4. Certified copy of audited accounts for the year immediately preceding (where applicable)
5. Map/plan of proposed Large Scale Mining area (map should be drawn such that it indicates relevant geological features)
6. A detailed proposal for the employment of Sierra Leone citizens
7. Full feasibility study including a detailed report on the geology and mineralization, mining & treatment options, a financial/business plan, and marketing.
8. Environmental Impact Assessment (**EIA**) licence from the Environment Protection Agency Sierra Leone (EPA-SL) indicating detailed studies of any significant adverse effects that the programme is likely to have on the environment or on any monument or relic, together with an estimated cost of combating such adverse effects.
9. A proposed Environmental Management Programme
10. Mine plan including a proposed programme of mining operations and infrastructure
11. Tax clearance certificate
12. Tax Identification Number Certificate (TIN) Certificate
13. Any other additional information
14. A non-refundable application fee as prescribed.

Applicants are strongly advised to consider the total land area and the type of operations before taking a decision on the type of licence to apply for.

Types of Mineral rights

The following mineral rights may be granted under the Mines and Mineral Act 2009,

1. Reconnaissance licence;
2. Exploration licence;
3. Artisanal mining licence;
4. Small-scale mining licence; and
5. Large-scale mining licence.